



THE ROYAL HOSPITAL DONNYBROOK

MINUTES OF THE 276TH

ANNUAL GENERAL MEETING OF GOVERNORS

*Held via Zoom Internet Audio Visual Conferencing, 5.30 p.m.
17th September 2020*

PRESENT

21 Governors were on-line for AGM.
Attendance list was taken in lieu of Governor's sign in.

APOLOGIES

8 Governors provided apologies for non-attendance through CEO Office.

Chairman	Brendan Pigott
CEO	Conor Leonard
Hon. Treasurer	Conor O'Connor
Auditor	Andrew Hall - PWC

The Chairman welcomed attendees to the 276th Annual General Meeting, the first virtual AGM held by The Royal Hospital Donnybrook. The Chairman declared a quorum present and accordingly convened the meeting, noting the option of video conferencing technology may be considered for future Annual General Meetings. The Vice Chair, Hon Treasurer and CEO were introduced and appointment of new CEO was welcomed. Acknowledging the funding and operational challenges faced by the hospital in 2019 the Chairman informed attendees of the additional challenges faced by the Hospital due to increased regulations and Covid-19. Tribute was paid to all hospital staff, especially those working on the front-line for their dedication and conscientiousness, particularly during the current Covid-19 crises. The enormous commitment and contribution from the Board of Management and Committees was also acknowledged.

MINUTES

The minutes of 2019 AGM held on 30th of May, having been made available to all Governors, were taken as read. Their adoption was proposed by Caroline O'Shea and seconded by Conor O'Connor.

The minutes were unanimously approved by all present and signed by the Chairman.

RECEIPT OF THE ANNUAL REPORT OF THE BOARD OF MANAGEMENT

The Annual Report had been provided to Governors prior to the AGM and was taken as read.

ADOPTION OF ANNUAL REPORT AND FINANCIAL STATEMENTS

The Chairman opened the Annual Report and Financial Statements to the meeting for consideration. No questions arose from those present.

The adoption of the Annual Report and Financial Statements was proposed by Conor O'Connor and seconded by Dermot Lacey.

The Annual Report and Financial Statements were unanimously approved by those present.

The Chairman thanked PWC for their work in respect of the audit of the Financial Statements.

RE-ELECTION OF MEMBERS

The Chairman outlined that under the terms of the Hospital's Bye-Laws, members of the Board of Management who retire by rotation and those co-opted since the last AGM must put themselves forward for re-election.

Six members of the Board were deemed eligible for re-election. All indicated their willingness to be re-elected. The six members on the ballot paper were proposed and seconded for election as follows:

Board Member	Proposer	Second
Alan Gough	Conor O'Connor	David Gunning
David Gunning	Brendan Pigott	Caroline O'Shea
Sonia Gyles	David Gunning	Conor O'Connor
Michele McCormack	Brendan Pigott	Caroline O'Shea
Oisin Quinn	Brendan Pigott	David Gunning
David Robinson	Brendan Pigott	Caroline O'Shea

Ballot papers were posted to the Governors, with 65 returned. The Chairman informed the meeting the votes were tabulated and all six candidates had been elected.

APPOINTMENT OF AUDITORS

The re-appointment of PricewaterhouseCoopers as auditors was proposed by Conor O'Connor and seconded by Marc O'Dwyer.

The re-appointment of PWC was unanimously approved by all present.

ANY OTHER BUSINESS

There being no notice received of any other business the Chairman paid tribute to Professor Geraldine McCarthy who had contributed so much to The Royal Hospital Donnybrook through her work on the Board of Management and Clinical Governance Committee. The Chairman requested CEO send a formal letter of thanks to Professor McCarthy on her departure from

The RHD and wished her well during her term as President of the Irish Society for Rheumatology.

The Chairman thanked the CEO, Management Team and staff of the hospital.

The Chairman then invited the CEO to address the AGM.

The CEO, Conor Leonard thanked the Chairman and Board for the honour of serving the Hospital in the role of CEO. He proceeded to provide an overview of the challenges and developments throughout his year, first as acting CEO and subsequently as CEO. Covid-19 had a significant impact on hospital services, patients, residents and staff. The contribution of staff and senior management in their efforts to protect the hospital from this virus and the supports received from The Friends of the Royal Hospital Donnybrook was acknowledged. The loss of key personnel through retirement and resignations was highlighted, with tributes paid for their significant contributions to the hospital. Recruitment for these posts are ongoing.

The issues which arose with HIQA, resulting in a negative Irish Times headline, were addressed. Re-registration of the hospital with HIQA is imminent and occurs every 3 years. HIQA have agreed to re-register The Royal Hospital Donnybrook on the basis of reducing long term care by 8 beds. This will present additional financial challenges. A submission has been sent to the HSE to replace these beds and communications are ongoing.

Fire safety has also been an issue. There have been positive developments on this. The HSE have provided €1.6 m to commence works, on the basis of a lien which has been agreed in principle. The CEO thanked the Board for committing an additional €300K to enable all necessary works to be addressed. Works are now in progress and should be complete by the end of 2020.

The development of a Primary Care Centre is also progressing with an option agreement signed in July and negotiation of a lease ongoing. The Gardeners Cottage is presently being renovated into a GP surgery and it is anticipated they will be on site by end October.

There were no questions from the floor following CEO address.

There being no further business, the Chairman declared the meeting closed.

Signed: _____
Brendan Pigott
Chairman
The Royal Hospital Donnybrook
27th May 2021